

# YSGOL UWCHRADD TYWYN

Ffordd yr Orsaf/Station Road, Tywyn, Gwynedd, LL36 9EU

☎ 01654 710256



*Pennaeth/Head Teacher: Mrs Helen Lewis*

🌐 [www.tywyn.gwynedd.sch.uk](http://www.tywyn.gwynedd.sch.uk) ✉ [swyddfa@tywyn.gwynedd.sch.uk](mailto:swyddfa@tywyn.gwynedd.sch.uk) 🐦 @YsgolUwchTywyn

6 Tachwedd 2018

Annwyl Riant/Warchodwr

**PROFIAD GWAITH: 24/6/19 - 28/6/2019**

Gofynnir i'ch mab/merch drefnu lle addas ar gyfer Profiad Gwaith yn dechrau 24/6/2019.

Mae hwn yn rhan gorfodol o'u haddysg, a caniateir i'r disgyblion drefnu rhywle yn lleol, neu oddi cartref yng Nghymru. Y rhieni/gwarcheidwaid fydd yn gyfrifol am unrhyw gostau, ee. cludiant/llety yn ystod yr wythnos Profiad Gwaith.

Mae'n hollol bwysig bod y trefniadau wedi eu cwblhau, a'r safleoedd wedi ei sicrhau, erbyn dydd Mawrth 8 Ionawr, fel bo'n bosibl i wirio y safleoedd yn ystod y cyfnod yma. Nid ellir derbyn lleoliad yn hwyr, os nad yw'n bosibl i'r Adran Iechyd a Diogelwch ei wirio.

Cwblhau'r ffurflenni Cymeradwyo a Chaniatâd → i gyd i'w dychwelyd i'r ysgol erbyn 8 Ionawr  
(i'r swyddfa i'r cydlynnydd profiad gwaith yr ysgol, Mrs Nia Williams, i gopïo)

Adran 1: I'w gwblhau a'i lofnodi gan riant/gwarcheidwad a'r disgybl  
Adran 2: I'w gwblhau gan y cyflogwr  
Adran 3: I'w gwblhau a'i lofnodi gan y cyflogwr, riant/gwarcheidwad a'r disgybl

Ar ôl cwblhau a chopïo:

Adran 1: Copi i'w gadw gan y cyflogwr a'r ysgol  
Adran 2 a 3: Copi i'w gadw gan riant/gwarcheidwad neu'r disgybl a'r ysgol.

Mae'r holl fanylion yma ar gael ar wefan yr ysgol hefyd: [www.tywyn.gwynedd.sch.uk](http://www.tywyn.gwynedd.sch.uk)

Hyderwn y byddwch yn barod i helpu eich mab/merch, i sicrhau lleoliad addas ar gyfer Profiad Gwaith.

Yn gywir

Mrs Helen Lewis  
Pennaeth

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## FFURFLEN GANIATÂD

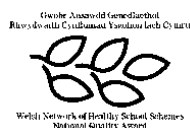
Cwblhewch a dychwelwch y ffurflen hon i'r ysgol, ynghyd ag Adrannau 1, 2 a 3 **erbyn dydd Mawrth 8 Ionawr**

Rhoddaf ganiatâd i: \_\_\_\_\_ (enw y disgybl)

i fynd ar Wythnos Profiad Gwaith i: \_\_\_\_\_ rhwng **24-28 Mehefin 2019**

Arwyddwyd: \_\_\_\_\_ ((Rhiant)

Dyddiad \_\_\_\_\_



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6 November 2018

Dear Parent/Guardian

## **WORK EXPERIENCE: 24/6/19 - 28/6/2019**

Your son/daughter has been asked to arrange a suitable Work Experience placement for the week beginning 24/6/2019.

This is a compulsory part of their education and pupils are allowed to find a local placement or one away from home in Wales. Any costs, eg. transport/accommodation involved during the placement are the responsibility of the parent/guardian.

It is very important that placements are secured by 8 January 2019 so that the necessary Health and Safety checks can be made during the period allocated to school. Late confirmation of work placements may not be accepted if Health and Safety checks cannot be carried out.

### Completing the Approval & Consent forms **all to be returned to school by 8 January 2019**

(to the school office for the work experience co-ordinator, Mrs Nia Williams, to copy)

- Section 1: To be completed & signed by parent/guardian & pupil
- Section 2: To be completed by employer
- Section 3: To be completed & signed by employer, parent/guardian & pupil

### Once Completed and Copied:

- Section 1: Copy to be kept by employer and school
- Section 2 & 3: Copy to be kept by parent/guardian or pupil and school

All these details are also available on the school website: [www.tywyn.gwynedd.sch.uk](http://www.tywyn.gwynedd.sch.uk)

We trust that you will help your son/daughter make contact with suitable employers.

Yours faithfully

Mrs Helen Lewis  
Headteacher

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## CONSENT FORM

Please complete and return this form to school, together with Sections 1, 2 and 3 **by 8 January 2019**.

I give permission for: \_\_\_\_\_ (print name of child)

to attend a Work Placement with: \_\_\_\_\_ between 24-28 June 2019

Signed: \_\_\_\_\_ (Parent)

Date: \_\_\_\_\_

