



9 Ionawr 2018

Annwyl Riant/Warchodwr

PROFIAD GWAITH: 25/6/18 - 29/6/2018

Gofynnir i'ch mab/merch drefnu lle addas ar gyfer Profiad Gwaith yn dechrau 25/6/2018.

Mae hwn yn rhan gorfodol o'u haddysg, a caniateir i'r disgyblion drefnu rhywle yn lleol, neu oddi cartref yng Nghymru. Y rhieni/gwarcheidwaid fydd yn gyfrifol am unrhyw gostau, ee. cludiant/llety yn ystod yr wythnos Profiad Gwaith.

Mae'n hollol bwysig bod y trefniadau wedi eu cwblhau, a'r safleoedd wedi ei sicrhau, erbyn dydd Llun 15 Ionawr, fel bo'n bosibl i wirio y safleoedd yn ystod y cyfnod yma. Nid ellir derbyn lleoliad yn hwyr, os nad yw'n bosibl i'r Adran lechyd a Diogelwch ei wirio.

Cwblhau'r ffurflenni Cymeradwyo a Chaniatâd → i gyd i'w dychwelyd i'r ysgol erbyn 15 Ionawr
(i'r swyddfa i'r cydlynnydd profiad gwaith yr ysgol, Mrs Nia Williams, i gopïo)

- Adran 1: I'w gwblhau a'i lofnodi gan riant/gwarcheidwad a'r disgybl
Adran 2: I'w gwblhau gan y cyflogwr
Adran 3: I'w gwblhau a'i lofnodi gan y cyflogwr, riant/gwarcheidwad a'r disgybl

Ar ôl cwblhau a chopïo:

- Adran 1: Copi i'w gadw gan y cyflogwr a'r ysgol
Adran 2 a 3: Copi i'w gadw gan riant/gwarcheidwad neu'r disgybl a'r ysgol.

Mae rhestr enfawr o leoliadau profiad gwaith ar safle Cynnal: <https://profiadgwaith.cynnal.co.uk>
Gall y disgyblion weld y manylion drwy ddefnyddio'r wybodaeth: **Enw defnyddiwr: disgybl4032 Cyfrinair: 4032**

Mae'r holl fanylion yma ar gael ar wefan yr ysgol hefyd: www.tywyn.gwynedd.sch.uk

Hyderwn y byddwch yn barod i helpu eich mab/merch, i sicrhau lleoliad addas ar gyfer Profiad Gwaith.

Yn gywir

Mrs Helen Lewis
Pennaeth

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FFURFLEN GANIATÂD

Cwblhewch a dychwelwch y ffurflen hon i'r ysgol, ynghyd ag Adrannau 1, 2 a 3 **erbyn dydd Llun 15 Ionawr**

Rhoddaf ganiatâd i: _____ (enw y disgybl)
i fynd ar Wythnos Profiad Gwaith i: _____ rhwng **25-29 Mehefin 2018**
Enw: _____ ((Rhiant)
Dyddiad _____ Arwyddwyd _____ (Rhiant)

PENNAETH /HEADTEACHER: MRS HELEN LEWIS
Ffôn/Phone: 01654710256 . Ebst/Email: swyddfa@tywyn.gwynedd.sch.uk



9 January 2018

Dear Parent/Guardian

WORK EXPERIENCE: 25/6/18 - 29/6/2018

Your son/daughter has been asked to arrange a suitable Work Experience placement for the week beginning 25/6/2018.

This is a compulsory part of their education and pupils are allowed to find a local placement or one away from home in Wales. Any costs, eg. transport/accommodation involved during the placement are the responsibility of the parent/guardian.

It is very important that placements are secured by 15 January 2018 so that the necessary Health and Safety checks can be made during the period allocated to school. Late confirmation of work placements may not be accepted if Health and Safety checks cannot be carried out.

Completing the Approval & Consent forms → all to be returned to school by 15 January 2018
(to the school office for the work experience co-ordinator, Mrs Nia Williams, to copy)

- Section 1: To be completed & signed by parent/guardian & pupil
- Section 2: To be completed by employer
- Section 3: To be completed & signed by employer, parent/guardian & pupil

Once Completed and Copied:

- Section 1: Copy to be kept by employer and school
- Section 2 & 3: Copy to be kept by parent/guardian or pupil and school

There is an extensive list of work experience placements on the Cynnal website: <https://profiadgwaith.cynnal.co.uk>
Pupils can log in using these details: **Username: pupil4032 Password: 4032**

All these details are also available on the school website: www.tywyn.gwynedd.sch.uk

We trust that you will help your son/daughter make contact with suitable employers.

Yours faithfully

Mrs Helen Lewis
Headteacher

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CONSENT FORM

Please complete and return this form to school, together with Sections 1, 2 and 3 **by 15 January 2018**.

I give permission for: _____ (print name of child)

to attend a Work Placement with: _____ between 25-29 June 2018

Name: _____ (Parent)

Date: _____ Signed: _____ (Parent)